

Vestry Meeting Minutes
January 16, 2017

Attendance: Dawodu, Jennings, Ivanov, Willcox, Ricci, Mealor, Nedved Fr. Holt
Absent: Williams, Berghane

- I. Call to Order at 7:05pm
- II. Devotion – Galatians Chapter 3
- III. Approval of the Minutes
 - a. December 2016 Minutes approved with edits
- IV. Rector's Report (Holt)
 - a. Reviewed Director of Business Operations Job Description; MOTION to approve the Job description with edits submitted by Vestry(Nedved; Second Ricci). Approved 6(Mealor, Ricci, Nedved, Ivanov, Jennings, Willcox) to 1(Dawodu)
 - b. Josh Gritter Ordination: Monday, January 30 7pm at Cathedral
- V. Treasurer's Report (Nedved)
 - a. 2016 Year-End Results +9,706.59; Plate and Pledge of over \$77 K in December
 - b. Max Life 2016 Year End results -\$28,283.39; Nedved and Ricci presented MaxLife's 2017 strategy to reduce costs for Q1 2017
 - c. Church on the Hill 2016 Year Ending balance \$259,311.22 in Restricted fund
 - d. Pre-School Mother's Day Out and Extended Day is not bringing in expected revenues; Preschool with PreSchool executive committee taking immediate actions to reduce costs as well as consider long-term program adjustments
 - e. Nedved to confirm there are no conflict of interest with job and participation in Finance Committee
 - f. Recommend to have regularly schedule of MaxLife & Preschool Director and Executive Committee at the Vestry Meeting
- VI. Warden's Report
 - a. Sr. Warden (Ricci)
 - i. Refer to attached MaxLife 2017 Q1 Proposal submitted by the MaxLife Executive Committee
 - b. Jr. Warden (Dawodu)
 - i. Refer to attached January Jr. Warden's Report
- VII. Capital Campaign Committee Report (Mealor)
 - a. See attached Church on the Hill January 16, 2017 Report
- VIII. Old Business
 - a. Vestry Class of 2016: Berghane, Mealor, Dawodu;
 - i. Candidates for Vestry Class of 2019
 - ii. Jane Ashley, Bob Boardman, Wendy Gordon

- iii. Vestry Class of 2018: Replace Amy Jennings by Appointment: Don Edom
- b. Annual Meeting is Sunday, January 29 at 10am in Barge Hall
- c. Diocesan Convention Delegates: Dave Kenison, Mike & Karin Hartin
 - i. Motion to Approve by Mealor, Second by Ricci. Unanimously Approved.
- d. Proposed Employee and Financial Handbook Revisions
 - i. Pension Plan Benefit Clarification
 - ii. MaxLife and School Benefits Policy
 - iii. Motion by Nedved; Second by Mealor. The proposed revisions as edited for the discount policy, pension plan clarification and financial policies and procedures be approved and added to all St. Peter's Employee and Financial Handbooks. Unanimously Approved. Jennings recused herself.

IX. New Business

- a. Request for support from Rebecca Watts. MOTION to Fund the \$700 tuition for Clinical Pastoral Education by RICCI; Second Nedved. Unanimously Approved.
- b. VIC Schedule proposed for remainder of 2017 by Jennings on behalf of Worship Commission

Adjourn with Lord's Prayer at 9:43 pm

Junior Warden's Report – January 2017 (Vestry Meeting)

Complete

- FLC - front entrance door closer replaced. The second one to be replaced in 6 months (both front door closers are now new)
- Sanctuary - bulbs replaced
- Grounds - some power washing by the FLC

In progress (to be complete by 1/28/2016)

- Painting - Sanctuary, both sacristies, kitchen, cry room, media room and main restrooms
- Admin Office - resolution to the rodent issue
- Grounds - striping parking lot, directional signs, handicap signage on asphalt and crosswalks re-done
- Grounds - damage to north entrance repaired


The Church on the Hill
Report to Vestry
January 16, 2017

- Campaign Pledge Report-attached
- Programs
 - Step In/Step Up Challenge
 - 1:1 Visits
 - Children and Youth Involvement-Preschool, Maxlife
 - Commemorative plaque wall in new building
- Events
 - Town Hall Evening with Architects-Feb. 4, 2017-Invitations mailed
 - Outline agenda
 - 6:15-Refreshments, Booklets
 - 6:45-Welcome, Prayer, Introductions, Vision
 - 7:00-Architect's Presentation
 - 7:30-Q & A
 - 8:00-Wrap Up, Prayer, Response Cards
 - Prayer Service/ Concert/ Revival on location-Rebecca and Ada
 - "Spotlight" Dessert Gatherings with Host Families
 - Tax Info Session presented at Forum time-Mr. Charles Egerton-Dec. 18th
 - St. Peter's CotH Dinner and Auction Fundraiser-Fall 2017
- Communications
 - New packet-500 ct.- distribute at Town Hall Mtg., church-wide mailings, gatherings
 - Cover letter with Vestry Members listed
 - Testimonials
- CotH Leadership Team

Church on the Hill Campaign Prayer

Dear Heavenly Father,

We come to you in thanksgiving that you have blessed the people of St. Peter's all these years.

Now, in prayer, we ask you to empower and inspire us to continue following you with our dreams for the future.

We seek your will and ask for guidance in our endeavor to build a new church to be a light for our community and a place of refuge.

Always giving you all the honor and praise,

In Jesus' Name we pray.

Amen

Weekly Campaign Tracking Reports

Pledge/Gift Total as of January 16, 2017



	# Pledges Received	\$ Pledged		\$ Given	
		Given Prior to Coth	Given Prior to CoT	Given to Pledge	Given to Pledge
# Previously Pledged \$	116	\$ 1,312,376.00	\$ 1,011,596.00	\$ 368,659.00	\$ 368,659.00
	-	\$ 9,476.00	\$ 9,476.00	\$ 9,476.00	\$ 9,476.00
Step Ups	8	\$ 123,600.00	\$ 123,600.00		
Step Ins	8	\$ 126,600.00	\$ 126,600.00		
Total	124	\$ 1,673,648.00	\$ 1,271,802.00	\$ 479,731.00	\$ 479,731.00

\$ 1,562,576.00

\$ 378,135.00

(From January CORE Leadership News...

The Church on the Hill

Step Up and Step In Faith...and Close the Gap

"In the days to come, the mountain of the Lord's house shall be established as the highest of mountains, and shall be raised above the hills; all the nations shall stream to it."

Isaiah 2:2

St. Peter's is already poised atop one of the highest points in Lake Mary. Consider the impact of a new house of worship to our Lord God, visible to our community in very many ways. As observed recently by Teri Lawver (Trustee, Seminary of the Southwest), "Sometimes it is through appreciation of ... physical, touchable, smell-able, see-able beauty, that indeed we find the [invisible] divine."

Our building committee has accomplished the challenging task of turning the structure designed by our hopes and wishes into a beautiful, tangible worship home within reach of our financial gifts. The architects, Dickerson and Associates, will present this final plan to St. Peter's at 6:30 pm February 4th. This Town Hall Forum will not only celebrate the creation of a gorgeous sanctuary, nave and narthex, but will open up discussion and questions about the \$2.5 million project. New brochures incorporating updated renderings and information are in production.

(Attorney Mr. Charles Egerton offered on Dec. 18th a session informing our members of the tax benefits of charitable giving. Mr. Egerton is not only a leading expert in tax law but is also Brooke Holt's father and Charlie's father-in-law. This information should prove helpful as we continue to gather the resources and commitments (currently at \$1.67 million) to build our new church as well as for planned giving by our members for church operations.

In order to initiate a line of credit to commence building, \$200,000 in actual dollars still need to be collected out of the pledged/gifted commitments. This will satisfy the required \$625,000 total. Once the gap has been closed and the remaining \$830,000 in pledges made, the line of credit procured and the permitting granted, we will be ready to select our contractor and begin construction to make the invisible visible!

Capital Campaign Chair,
Laurie Meador

St. Peter's Episcopal Church
Analysis of Revenues & Expenses - Vestry
General Fund
January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Revenues					
Plate and Pledge					
1-400100 - Sunday Plate and Pledge	\$60,846.51	\$60,000.00	\$60,846.51	\$60,000.00	\$720,000.00
1-400110 - Non Diocesan Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Plate and Pledge	\$60,846.51	\$60,000.00	\$60,846.51	\$60,000.00	\$720,000.00
Other Contributions Income					
1-400150 - Memorial/Thanksgiving	\$0.00	\$25.00	\$0.00	\$25.00	\$300.00
1-400210 - Flowers	\$35.00	\$250.00	\$35.00	\$250.00	\$3,000.00
Total Other Contributions Income	\$35.00	\$275.00	\$35.00	\$275.00	\$3,300.00
Other Income					
1-400130 - Other General Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-400890 - Interest Income	\$0.84	\$0.00	\$0.84	\$0.00	\$0.00
1-400950 - Other Facility Usage Fees	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
1-400960 - Jim Grant Grounds Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Income	\$0.84	\$83.33	\$0.84	\$83.33	\$1,000.00
Fees					
1-400200 - Worship Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-400230 - Weddings Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-400355 - Men's Ministry Fees	\$0.00	\$266.67	\$0.00	\$266.67	\$3,200.00
1-400360 - Abundant Life Fees	\$0.00	\$25.00	\$0.00	\$25.00	\$300.00
1-400390 - Discipleship Fees	\$220.00	\$158.33	\$220.00	\$158.33	\$1,900.00
1-400400 - Fellowship Meals and E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-400600 - Youth Ministry Fees	\$242.00	\$0.00	\$242.00	\$0.00	\$0.00
Total Fees	\$462.00	\$450.00	\$462.00	\$450.00	\$5,400.00
Total Revenues	\$61,344.35	\$60,808.33	\$61,344.35	\$60,808.33	\$729,700.00
Expenses					
Program Expenses					
Worship					
Music Ministries					
1-510210 - Contemporary-Special I	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00
1-510215 - Traditional-Special Mus	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00
1-510220 - Contemporary-Instrmnt	\$100.00	\$70.83	\$100.00	\$70.83	\$850.00
1-510225 - Traditional-Instrmnt Mai	\$0.00	\$58.33	\$0.00	\$58.33	\$700.00
1-510240 - Music Licenses & Subs	\$139.00	\$62.50	\$139.00	\$62.50	\$750.00
Total Music Ministries	\$239.00	\$358.33	\$239.00	\$358.33	\$4,300.00
Guilds, Acolytes, Etc.					
1-560200 - Altar Guild	\$0.00	\$108.33	\$0.00	\$108.33	\$1,300.00
1-560205 - Acolytes/Ushers/Chalici	\$129.70	\$20.83	\$129.70	\$20.83	\$250.00
1-560220 - Flower Guild	\$180.00	\$208.33	\$180.00	\$208.33	\$2,500.00
Total Guilds, Acolytes, Etc.	\$309.70	\$337.49	\$309.70	\$337.49	\$4,050.00
Total Worship	\$548.70	\$695.82	\$548.70	\$695.82	\$8,350.00
Discipleship					
Adult					
1-510110 - Adult Ed. Resources	\$398.38	\$333.33	\$398.38	\$333.33	\$4,000.00
1-510120 - Men's Ministry Resourc	\$0.00	\$266.67	\$0.00	\$266.67	\$3,200.00
1-510132 - Abundant Life	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00
Total Adult	\$398.38	\$641.67	\$398.38	\$641.67	\$7,700.00
Children					
1-510105 - Children's Curriculum	\$99.99	\$62.50	\$99.99	\$62.50	\$750.00
1-510108 - Children's Supplies	\$43.07	\$62.50	\$43.07	\$62.50	\$750.00
1-510115 - Nursery Supplies	\$25.68	\$29.17	\$25.68	\$29.17	\$350.00
Total Children	\$168.74	\$154.17	\$168.74	\$154.17	\$1,850.00
Total Discipleship	\$567.12	\$795.84	\$567.12	\$795.84	\$9,550.00
Fellowship					
1-560300 - Newcomer Ministry	\$150.00	\$100.00	\$150.00	\$100.00	\$1,200.00
1-560315 - Kitchen Supplies	\$223.55	\$141.67	\$223.55	\$141.67	\$1,700.00

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Vestry
 General Fund
 January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
1-560325 - Helping Hands	\$0.00	\$8.33	\$0.00	\$8.33	\$100.00
1-560390 - Events	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00
Total Fellowship	\$373.55	\$416.67	\$373.55	\$416.67	\$5,000.00
Mission					
Clergy Discretionary					
1-540100 - Rector Discretionary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Clergy Discretionary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Youth Ministry					
1-510150 - Youth Ministry	\$275.00	\$166.67	\$275.00	\$166.67	\$2,000.00
1-510601 - Youth Events	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00
1-510610 - Youth Conferences	\$0.00	\$66.67	\$0.00	\$66.67	\$800.00
1-510620 - Youth Musicians/Outsid	\$0.00	\$16.67	\$0.00	\$16.67	\$200.00
1-510640 - Youth Food	\$45.96	\$141.67	\$45.96	\$141.67	\$1,700.00
1-510650 - Youth Equipment	\$0.00	\$66.67	\$0.00	\$66.67	\$800.00
1-510670 - Yth Director Expense R	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
Total Youth Ministry	\$320.96	\$583.35	\$320.96	\$583.35	\$7,000.00
Foreign Mission					
1-520700 - Mountain of Hope	\$0.00	\$833.33	\$0.00	\$833.33	\$10,000.00
1-520710 - San Pedro Church in Qi	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00
1-520730 - Honduras Medical Miss	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00
1-520735 - Rwanda Missionaries	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
Total Foreign Mission	\$0.00	\$1,208.33	\$0.00	\$1,208.33	\$14,500.00
School & MaxLife					
1-520600 - School Mission	\$416.67	\$416.67	\$416.67	\$416.67	\$5,000.00
1-520601 - MaxLife Mission	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$15,000.00
Total School & MaxLife	\$1,666.67	\$1,666.67	\$1,666.67	\$1,666.67	\$20,000.00
Local Outreach					
1-520745 - BackPack Ministry	\$713.84	\$208.33	\$713.84	\$208.33	\$2,500.00
1-520760 - Grace and Grits	\$0.00	\$679.17	\$0.00	\$679.17	\$8,150.00
1-520765 - GriefShare	\$0.00	\$29.17	\$0.00	\$29.17	\$350.00
1-520775 - Emmaus Ministries	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
1-540200 - Seminary Scholarships	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
Total Local Outreach	\$713.84	\$1,083.33	\$713.84	\$1,083.33	\$13,000.00
Diocesan Assessment					
1-570100 - Diocesan Assessment	\$6,084.65	\$6,000.00	\$6,084.65	\$6,000.00	\$72,000.00
Total Diocesan Assessment	\$6,084.65	\$6,000.00	\$6,084.65	\$6,000.00	\$72,000.00
Total Mission	\$8,786.12	\$10,541.68	\$8,786.12	\$10,541.68	\$126,500.00
Total Program Expenses	\$10,275.49	\$12,450.01	\$10,275.49	\$12,450.01	\$149,400.00
General & Administrative Exp					
Office Expenses					
1-520100 - Office Supplies & Paper	\$865.36	\$600.00	\$865.36	\$600.00	\$7,200.00
1-520105 - Office Equipment Lease	\$395.29	\$308.33	\$395.29	\$308.33	\$3,700.00
1-520115 - Technology Expenses	\$2,711.41	\$1,375.00	\$2,711.41	\$1,375.00	\$16,500.00
1-520120 - Postage and Delivery	\$346.62	\$150.00	\$346.62	\$150.00	\$1,800.00
1-520137 - Office Expenses Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-520200 - Telephone & Communic	\$687.11	\$583.33	\$687.11	\$583.33	\$7,000.00
Total Office Expenses	\$5,005.79	\$3,016.66	\$5,005.79	\$3,016.66	\$36,200.00
Communications					
1-520150 - Advertising & Public Re	\$168.05	\$904.17	\$168.05	\$904.17	\$10,850.00
Total Communications	\$168.05	\$904.17	\$168.05	\$904.17	\$10,850.00
Other Administrative Expenses					
1-520140 - Bank Service Charges	\$73.60	\$58.33	\$73.60	\$58.33	\$700.00
1-520145 - Merchant Fees & Late f	\$118.84	\$83.33	\$118.84	\$83.33	\$1,000.00
1-520147 - Vestry Expenses	\$140.00	\$50.00	\$140.00	\$50.00	\$600.00
1-520400 - Offering Envelopes	\$0.00	\$58.33	\$0.00	\$58.33	\$700.00
1-520640 - Dues & Subscriptions	\$49.00	\$33.33	\$49.00	\$33.33	\$400.00

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Vestry
 General Fund
 January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
1-560317 - Office Hospitality	\$103.27	\$125.00	\$103.27	\$125.00	\$1,500.00
Total Other Administrative Expenses	\$484.71	\$408.32	\$484.71	\$408.32	\$4,900.00
Total General & Administrative Exp	\$5,658.55	\$4,329.15	\$5,658.55	\$4,329.15	\$51,950.00
Building and Grounds					
Offset from School & MaxLife					
1-520110 - Facilities Use Fee for S	(\$4,516.67)	(\$4,516.67)	(\$4,516.67)	(\$4,516.67)	(\$50,430.00)
1-520111 - Facilities Use Fee for M	(\$1,933.33)	(\$1,933.33)	(\$1,933.33)	(\$1,933.33)	(\$23,200.00)
Total Offset from School & MaxLife	(\$6,450.00)	(\$6,450.00)	(\$6,450.00)	(\$6,450.00)	(\$73,630.00)
Building and Grounds					
1-520106 - HVAC Repair and Main	\$85.00	\$250.00	\$85.00	\$250.00	\$3,000.00
1-520107 - Building Repair and Ma	\$2,658.45	\$1,250.00	\$2,658.45	\$1,250.00	\$15,000.00
1-520108 - Equipment Lease	\$195.00	\$191.67	\$195.00	\$191.67	\$2,300.00
1-520109 - Grounds Maintenance	\$1,971.97	\$1,645.83	\$1,971.97	\$1,645.83	\$19,750.00
1-520141 - Pest Control	\$250.00	\$150.00	\$250.00	\$150.00	\$1,800.00
1-520142 - Security and Fire Contr	\$331.07	\$391.67	\$331.07	\$391.67	\$4,700.00
1-520210 - Gas and Electric	\$1,445.34	\$2,000.00	\$1,445.34	\$2,000.00	\$24,000.00
1-520220 - Water	\$456.48	\$475.00	\$456.48	\$475.00	\$5,700.00
1-520235 - Janitorial Supplies	\$607.04	\$500.00	\$607.04	\$500.00	\$6,000.00
1-520315 - Insurance - Property	\$6,590.75	\$2,416.67	\$6,590.75	\$2,416.67	\$29,000.00
Total Building and Grounds	\$14,591.10	\$9,270.84	\$14,591.10	\$9,270.84	\$111,250.00
Total Building and Grounds	\$8,141.10	\$2,820.84	\$8,141.10	\$2,820.84	\$37,620.00
Personnel Expenses					
Salaries and Wages					
1-530101 - Clergy	\$5,520.34	\$5,384.67	\$5,520.34	\$5,384.67	\$64,616.00
1-530102 - Ministry Staff	\$7,104.24	\$10,549.17	\$7,104.24	\$10,549.17	\$126,590.00
1-530103 - Discipleship Staff	\$525.13	\$850.00	\$525.13	\$850.00	\$10,200.00
1-530105 - Musicians	\$3,452.34	\$3,887.92	\$3,452.34	\$3,887.92	\$46,655.00
1-530106 - Nursery Staff	\$417.41	\$686.67	\$417.41	\$686.67	\$8,240.00
1-530108 - Maintenance Staff	\$2,426.48	\$2,417.58	\$2,426.48	\$2,417.58	\$29,011.00
1-530109 - Mission Staff	\$300.00	\$2,083.33	\$300.00	\$2,083.33	\$25,000.00
1-530131 - Director of Children & F	\$506.67	\$506.67	\$506.67	\$506.67	\$6,080.00
Total Salaries and Wages	\$20,252.61	\$26,366.01	\$20,252.61	\$26,366.01	\$316,392.00
Professional Fees					
1-520125 - Professional Fees	\$4,450.00	\$725.00	\$4,450.00	\$725.00	\$8,700.00
1-520127 - Supply Priest/Worship L	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00
1-530250 - Workers Compensation	\$0.00	\$433.33	\$0.00	\$433.33	\$5,200.00
1-530320 - Payroll Preparation Exp	\$519.69	\$200.00	\$519.69	\$200.00	\$2,400.00
Total Professional Fees	\$4,969.69	\$1,525.00	\$4,969.69	\$1,525.00	\$18,300.00
Employee Benefits					
1-530115 - Housing Allowance	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$45,000.00
1-530220 - Life and Health Insuran	\$1,817.70	\$1,743.00	\$1,817.70	\$1,743.00	\$20,916.00
1-530222 - Health Savings Account	\$234.62	\$463.00	\$234.62	\$463.00	\$5,556.00
1-530240 - Pension Expense	\$2,359.83	\$2,368.83	\$2,359.83	\$2,368.83	\$28,426.00
1-530330 - Clergy Expense Rmbrsr	\$216.95	\$250.00	\$216.95	\$250.00	\$3,000.00
1-530400 - Auto Allowance	\$333.33	\$333.33	\$333.33	\$333.33	\$4,000.00
1-530605 - Mileage Reimbursemen	\$0.00	\$16.67	\$0.00	\$16.67	\$200.00
Total Employee Benefits	\$8,712.43	\$8,924.83	\$8,712.43	\$8,924.83	\$107,098.00
Training and Development					
1-530335 - Clergy Continuing Educ	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00
1-530345 - Risk Management	\$37.00	\$29.17	\$37.00	\$29.17	\$350.00
Total Training and Development	\$37.00	\$70.84	\$37.00	\$70.84	\$850.00
Payroll Taxes					
1-530230 - Payroll Tax Expense	\$992.23	\$1,478.17	\$992.23	\$1,478.17	\$17,738.00
Total Payroll Taxes	\$992.23	\$1,478.17	\$992.23	\$1,478.17	\$17,738.00
Total Personnel Expenses	\$34,963.96	\$38,364.85	\$34,963.96	\$38,364.85	\$460,378.00
Total Expenses	\$59,039.10	\$57,964.85	\$59,039.10	\$57,964.85	\$699,348.00

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Vestry
 General Fund
 January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Net Total	\$2,305.25	\$2,843.48	\$2,305.25	\$2,843.48	\$30,352.00
Other Revenues & Expenses					
Loan Expenses					
1-500102 - Intrst Exp. A/C Loan (Ji	\$23.76	\$29.33	\$23.76	\$29.33	\$352.00
1-500104 - Intrst Exp. B&G Loan (J	\$6.99	\$0.00	\$6.99	\$0.00	\$0.00
Total Loan Expenses	<u>\$30.75</u>	<u>\$29.33</u>	<u>\$30.75</u>	<u>\$29.33</u>	<u>\$352.00</u>
Contingency					
1-520900 - Contingency Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-599900 - Contingency Reserve	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$30,000.00
Total Contingency	<u>\$0.00</u>	<u>\$2,500.00</u>	<u>\$0.00</u>	<u>\$2,500.00</u>	<u>\$30,000.00</u>
Discounts & Scholarships					
1-590000 - Discounts Taken	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Discounts & Scholarships	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Ending Fund Balance					
1-599999 - Ending Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Ending Fund Balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total Other Revenues & Expenses	<u>\$30.75</u>	<u>\$2,529.33</u>	<u>\$30.75</u>	<u>\$2,529.33</u>	<u>\$30,352.00</u>
Net Operating Total	\$2,274.50	\$314.15	\$2,274.50	\$314.15	\$0.00

St. Peter's Episcopal Church
Analysis of Revenues & Expenses - Vestry
MaxLife
January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Revenues					
Other Contributions Income					
5-400200 - Corporate Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5-400215 - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5-400220 - Individual Donations	\$50.00	\$500.00	\$50.00	\$500.00	\$6,000.00
5-400339 - Fundraiser Income	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Total Other Contributions Income	\$50.00	\$500.00	\$50.00	\$500.00	\$9,000.00
Fees					
5-400337 - After School Tuition & F	\$11,609.00	\$13,676.00	\$11,609.00	\$13,676.00	\$130,051.14
5-400338 - Summer Camp Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$46,980.00
5-400340 - Special Events Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
5-400342 - Canteen Fees	\$767.72	\$400.00	\$767.72	\$400.00	\$7,000.00
5-400343 - MaxLife Classes Fees	\$0.00	\$600.00	\$0.00	\$600.00	\$2,400.00
5-400355 - Parents Night Out Fees	\$476.50	\$840.00	\$476.50	\$840.00	\$11,070.00
5-400360 - Day Camp Fees	\$1,000.00	\$500.00	\$1,000.00	\$500.00	\$5,125.00
5-400365 - Spring Break Splash Fe	\$0.00	\$0.00	\$0.00	\$0.00	\$4,930.00
5-400370 - Fall Break Camp Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
5-400375 - Christmas Camp Fees	\$3,100.00	\$0.00	\$3,100.00	\$0.00	\$7,650.00
5-400380 - KidsGames Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Total Fees	\$16,953.22	\$16,016.00	\$16,953.22	\$16,016.00	\$224,956.14
Total Revenues	\$17,003.22	\$16,516.00	\$17,003.22	\$16,516.00	\$233,956.14
Expenses					
Program Expenses					
Special Events Program					
5-580105 - MaxLife Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
5-580107 - Parents Night Out	\$94.59	\$203.00	\$94.59	\$203.00	\$2,675.25
5-580108 - Day Camp	\$0.00	\$90.00	\$0.00	\$90.00	\$922.50
5-580109 - Spring Break Splash	\$0.00	\$0.00	\$0.00	\$0.00	\$770.00
5-580113 - Fall Break Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
5-580115 - Christmas Camp	\$107.26	\$0.00	\$107.26	\$0.00	\$1,260.00
Total Special Events Program	\$201.85	\$293.00	\$201.85	\$293.00	\$7,217.75
Camp Program					
5-580110 - Camp Training	\$0.00	\$0.00	\$0.00	\$0.00	\$742.50
5-580111 - Camp Equipment/Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$2,475.00
5-580112 - Camp Food and Meals	\$0.00	\$0.00	\$0.00	\$0.00	\$1,237.50
5-580114 - Camp Volunteer/Staff E	\$0.00	\$0.00	\$0.00	\$0.00	\$742.50
Total Camp Program	\$0.00	\$0.00	\$0.00	\$0.00	\$5,197.50
After School Program					
5-580100 - After School Training	\$0.00	\$520.00	\$0.00	\$520.00	\$1,020.00
5-580101 - After School Equipment	\$0.00	\$156.00	\$0.00	\$156.00	\$1,478.25
5-580102 - After School Food/Meal	\$0.00	\$104.00	\$0.00	\$104.00	\$985.00
5-580104 - After School Staff Expei	\$0.00	\$52.00	\$0.00	\$52.00	\$492.50
Total After School Program	\$0.00	\$832.00	\$0.00	\$832.00	\$3,975.75
Other Program Expenses					
5-580098 - MaxLife Canteen	\$897.45	\$300.00	\$897.45	\$300.00	\$4,650.00
5-580099 - MaxLife Kids (PDK)	\$0.00	\$50.00	\$0.00	\$50.00	\$600.00
5-580106 - MaxLife Classes	\$0.00	\$140.00	\$0.00	\$140.00	\$560.00
Total Other Program Expenses	\$897.45	\$490.00	\$897.45	\$490.00	\$5,810.00
Total Program Expenses	\$1,099.30	\$1,615.00	\$1,099.30	\$1,615.00	\$22,201.00
Transportation Expense					
5-520310 - Vehicle Insurance	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00
5-520321 - Vehicle Maintenance ar	\$122.48	\$400.00	\$122.48	\$400.00	\$4,800.00
5-520322 - Vehicle Fuel	\$98.31	\$275.00	\$98.31	\$275.00	\$2,950.00
5-520323 - Vehicle Rmbrsmnt for (\$0.00	(\$20.00)	\$0.00	(\$20.00)	(\$240.00)
5-520324 - Mileage Reimbursemen	\$0.00	\$20.00	\$0.00	\$20.00	\$240.00
5-520330 - Rental Expenses	\$227.20	\$125.00	\$227.20	\$125.00	\$1,500.00

St. Peter's Episcopal Church
Analysis of Revenues & Expenses - Vestry
 MaxLife
 January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Total Transportation Expense	\$447.99	\$925.00	\$447.99	\$925.00	\$10,750.00
General & Administrative Exp					
Office Expenses					
5-520100 - Office Supplies	\$93.56	\$75.00	\$93.56	\$75.00	\$900.00
5-520115 - Technology Expense	\$60.00	\$250.00	\$60.00	\$250.00	\$3,000.00
5-520120 - Postage and Delivery	\$0.00	\$90.00	\$0.00	\$90.00	\$1,080.00
Total Office Expenses	\$153.56	\$415.00	\$153.56	\$415.00	\$4,980.00
Communications					
5-520150 - Advertising & Public Re	\$0.00	\$500.00	\$0.00	\$500.00	\$6,000.00
Total Communications	\$0.00	\$500.00	\$0.00	\$500.00	\$6,000.00
Fundraising Expenses					
5-520500 - Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Total Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Other Administrative Expenses					
5-520140 - Bank Service Charges	\$0.00	\$10.00	\$0.00	\$10.00	\$120.00
5-520145 - Merchant Fees & Late F	\$196.49	\$420.00	\$196.49	\$420.00	\$5,040.00
Total Other Administrative Expenses	\$196.49	\$430.00	\$196.49	\$430.00	\$5,160.00
Total General & Administrative Exp	\$350.05	\$1,345.00	\$350.05	\$1,345.00	\$16,440.00
Building and Grounds					
Building and Grounds					
5-520111 - Facilities Use Fee for M	\$1,933.33	\$1,933.33	\$1,933.33	\$1,933.33	\$23,200.00
Total Building and Grounds	\$1,933.33	\$1,933.33	\$1,933.33	\$1,933.33	\$23,200.00
Total Building and Grounds	\$1,933.33	\$1,933.33	\$1,933.33	\$1,933.33	\$23,200.00
Personnel Expenses					
Salaries and Wages					
5-530130 - Director Offset	(\$506.67)	(\$506.67)	(\$506.67)	(\$506.67)	(\$6,080.00)
5-530131 - Director	\$3,321.24	\$3,321.23	\$3,321.24	\$3,321.23	\$43,176.00
5-530132 - Admin	\$364.51	\$432.00	\$364.51	\$432.00	\$5,616.00
5-530133 - Summer Camp Coache	\$0.00	\$0.00	\$0.00	\$0.00	\$15,884.00
5-530134 - After School Staff	\$1,472.28	\$2,775.00	\$1,472.28	\$2,775.00	\$25,668.75
5-530136 - After School Director	\$2,192.30	\$2,200.00	\$2,192.30	\$2,200.00	\$28,600.00
5-530137 - Bus/Van Driver	\$311.50	\$805.00	\$311.50	\$805.00	\$7,446.25
5-530138 - Community Ambassadc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5-530139 - Parents Night Out Staff	\$172.98	\$206.95	\$172.98	\$206.95	\$2,483.40
5-530140 - Day Camp Coaches	\$470.31	\$199.50	\$470.31	\$199.50	\$1,995.00
5-530141 - Spring Break Splash Cc	\$0.00	\$0.00	\$0.00	\$0.00	\$1,947.50
5-530142 - Fall Break Coaches	\$0.00	\$0.00	\$0.00	\$0.00	\$570.00
5-530143 - Christmas Camp Coach	\$2,339.46	\$0.00	\$2,339.46	\$0.00	\$2,508.00
5-530144 - KidsGames Coaches	\$0.00	\$0.00	\$0.00	\$0.00	\$1,045.00
5-530145 - MaxLife Classes Coach	\$0.00	\$450.00	\$0.00	\$450.00	\$900.00
Total Salaries and Wages	\$10,137.91	\$9,883.01	\$10,137.91	\$9,883.01	\$131,759.90
Professional Fees					
5-530250 - Workers Compensation	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
Total Professional Fees	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00
Employee Benefits					
5-530240 - Pension Expense	\$432.80	\$371.91	\$432.80	\$371.91	\$4,462.95
5-530330 - Director Expense Rmbr	\$28.74	\$75.00	\$28.74	\$75.00	\$900.00
Total Employee Benefits	\$461.54	\$446.91	\$461.54	\$446.91	\$5,362.95
Training and Development					
5-530340 - Employee Continuing E	\$0.00	\$100.00	\$0.00	\$100.00	\$1,200.00
5-530345 - Risk Management	\$37.00	\$125.00	\$37.00	\$125.00	\$1,500.00
5-530350 - Training and Developm	\$131.75	\$100.00	\$131.75	\$100.00	\$1,200.00
Total Training and Development	\$168.75	\$325.00	\$168.75	\$325.00	\$3,900.00
Payroll Taxes					
5-530230 - Payroll Tax Expense	\$857.90	\$724.77	\$857.90	\$724.77	\$9,662.54
Total Payroll Taxes	\$857.90	\$724.77	\$857.90	\$724.77	\$9,662.54

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Vestry
 MaxLife
 January 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Total Personnel Expenses	\$11,626.10	\$11,463.02	\$11,626.10	\$11,463.02	\$151,685.39
Total Expenses	<u>\$15,456.77</u>	<u>\$17,281.35</u>	<u>\$15,456.77</u>	<u>\$17,281.35</u>	<u>\$224,276.39</u>
Net Total	\$1,546.45	(\$765.35)	\$1,546.45	(\$765.35)	\$9,679.75
Other Revenues & Expenses					
Loan Expenses					
5-500103 - Intrst Exp. Van Loan (Ji	\$60.78	\$75.00	\$60.78	\$75.00	\$900.00
Total Loan Expenses	<u>\$60.78</u>	<u>\$75.00</u>	<u>\$60.78</u>	<u>\$75.00</u>	<u>\$900.00</u>
Discounts & Scholarships					
5-590000 - Discounts Taken	\$935.50	\$635.13	\$935.50	\$635.13	\$7,621.56
5-590001 - Discounts Taken - Schc	\$1,328.00	\$1,273.47	\$1,328.00	\$1,273.47	\$15,281.58
5-590003 - MaxLife Mission	(\$1,250.00)	(\$1,250.00)	(\$1,250.00)	(\$1,250.00)	(\$15,000.00)
5-590004 - MaxLife Scholarships G	(\$1,328.00)	(\$23.13)	(\$1,328.00)	(\$23.13)	(\$277.60)
Total Discounts & Scholarships	<u>(\$314.50)</u>	<u>\$635.47</u>	<u>(\$314.50)</u>	<u>\$635.47</u>	<u>\$7,625.54</u>
Total Other Revenues & Expenses	<u>(\$253.72)</u>	<u>\$710.47</u>	<u>(\$253.72)</u>	<u>\$710.47</u>	<u>\$8,525.54</u>
Net Operating Total	\$1,800.17	(\$1,475.82)	\$1,800.17	(\$1,475.82)	\$1,154.21

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Preschool

Fund: Preschool Fund

JANUARY

Accounts

Revenues

Other Income

3-400890 - Interest Income

Total Other Income

Fees

3-400110 - Tuition & Fees: Registration Fees

3-400120 - Tuition & Fees: Activity Fees

3-400130 - Tuition & Fees: Tuition

3-400135 - Tuition & Fees: VPK Tuition

3-400136 - Tuition & Fees: VPK Extra Hr Add-on

3-400140 - Tuition & Fees: Early Drop Off

3-400150 - Tuition & Fees: Mother's Day Out

3-400160 - Tuition & Fees: Lunch Bunch

3-400170 - Tuition & Fees: Extended Day

3-400180 - Field Trip Fees

Total Fees

School Fundraiser Income

3-400301 - Golf Tournament

3-400302 - Coupon Books

3-400303 - Photographs

3-400304 - Art Show

3-400305 - Cheers for Children

3-400306 - Book Fair

3-400307 - Box Tops

3-400308 - Special People

3-400309 - T-Shirt Sales

3-400310 - Misc.

3-400311 - Special People Club

3-400312 - Original Works

3-400313 - Spring Fundraiser

3-400314 - Yankee Candle

Total School Fundraiser Income

Total Revenues

Expenses

Program Expenses

Education Program Expense

3-520160 - Education Expenses

3-520161 - Background Checks for Parents

2017 January MTD Actual

2017 January MTD Budget

School Year Jul 2016 to Jan 2017 YTD Actual

School Year Jul 2016 to Jan 2017 YTD Budget

School Year Jul 2016 to Jun 2017 Annual Budget

	2017 January MTD Actual	2017 January MTD Budget	School Year Jul 2016 to Jan 2017 YTD Actual	School Year Jul 2016 to Jan 2017 YTD Budget	School Year Jul 2016 to Jun 2017 Annual Budget
3-400890 - Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fees					
3-400110 - Tuition & Fees: Registration Fees	\$310.00	\$1,225.00	\$15,475.00	\$7,350.00	\$12,250.00
3-400120 - Tuition & Fees: Activity Fees	\$250.00	\$1,210.00	\$13,142.50	\$7,260.00	\$12,100.00
3-400130 - Tuition & Fees: Tuition	\$19,193.33	\$20,390.00	\$120,027.77	\$122,340.00	\$203,900.00
3-400135 - Tuition & Fees: VPK Tuition	\$10,130.47	\$9,725.00	\$66,875.55	\$58,350.00	\$97,250.00
3-400136 - Tuition & Fees: VPK Extra Hr Add-on	\$5,045.75	\$5,225.00	\$29,659.50	\$31,350.00	\$52,250.00
3-400140 - Tuition & Fees: Early Drop Off	\$0.00	\$0.00	\$7.00	\$0.00	\$0.00
3-400150 - Tuition & Fees: Mother's Day Out	\$3,095.00	\$4,583.33	\$22,823.40	\$32,083.33	\$55,000.00
3-400160 - Tuition & Fees: Lunch Bunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400170 - Tuition & Fees: Extended Day	\$975.00	\$1,620.00	\$2,970.00	\$9,720.00	\$16,200.00
3-400180 - Field Trip Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Fees	\$38,999.55	\$43,978.33	\$270,980.72	\$268,453.33	\$448,950.00
School Fundraiser Income					
3-400301 - Golf Tournament	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400302 - Coupon Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400303 - Photographs	\$250.00	\$30.00	\$250.00	\$180.00	\$300.00
3-400304 - Art Show	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400305 - Cheers for Children	\$40.00	\$900.00	\$12,032.00	\$5,400.00	\$9,000.00
3-400306 - Book Fair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400307 - Box Tops	\$238.60	\$45.00	\$238.60	\$270.00	\$450.00
3-400308 - Special People	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-400309 - T-Shirt Sales	\$0.00	\$90.00	\$945.00	\$540.00	\$900.00
3-400310 - Misc.	\$77.00	\$10.00	\$2,554.00	\$60.00	\$100.00
3-400311 - Special People Club	\$0.00	\$150.00	\$1,040.00	\$900.00	\$1,500.00
3-400312 - Original Works	\$0.00	\$100.00	\$825.75	\$600.00	\$1,000.00
3-400313 - Spring Fundraiser	\$0.00	\$400.00	\$0.00	\$2,400.00	\$4,000.00
3-400314 - Yankee Candle	\$0.00	\$50.00	\$2,405.17	\$300.00	\$500.00
Total School Fundraiser Income	\$605.60	\$1,775.00	\$20,290.52	\$10,650.00	\$17,750.00
Total Revenues	\$39,605.15	\$45,753.33	\$291,271.24	\$279,103.33	\$466,700.00
Expenses					
Program Expenses					
Education Program Expense					
3-520160 - Education Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-520161 - Background Checks for Parents	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Preschool
 Fund: Preschool Fund
 JANUARY

Accounts	2017		School Year		School Year		School Year
	2017 January	2017 January	School Year Jul 2016 to Jan 2017	School Year Jul 2016 to Jan 2017	School Year Jul 2016 to Jun 2017	Annual Budget	
	MTD Actual	MTD Budget	YTD Actual	YTD Budget			
3-520162 - Art Supplies	\$0.00	\$20.00	\$0.00	\$120.00	\$200.00		
3-520163 - Books	\$0.00	\$20.00	\$0.00	\$120.00	\$200.00		
3-520164 - Class Projects	\$159.73	\$354.50	\$1,244.69	\$2,127.00	\$3,545.00		
3-520165 - Class Supplies	\$203.47	\$750.00	\$1,736.61	\$4,500.00	\$7,500.00		
3-520166 - Curriculum - General	\$0.00	\$450.00	\$3,799.54	\$2,700.00	\$4,500.00		
3-520167 - Curriculum - Music Program	\$0.00	\$20.00	\$184.27	\$120.00	\$200.00		
3-520168 - Curriculum - Reading Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-520169 - Field Trip	\$10.00	\$230.00	\$1,270.50	\$1,380.00	\$2,300.00		
3-520170 - Parent Meetings	\$0.00	\$15.00	\$10.70	\$90.00	\$150.00		
3-520172 - Mother's Day Out Expenses	\$0.00	\$25.00	\$38.98	\$175.00	\$300.00		
Total Education Program Expense	\$373.20	\$1,884.50	\$8,285.29	\$11,332.00	\$18,895.00		
Total Program Expenses	\$373.20	\$1,884.50	\$8,285.29	\$11,332.00	\$18,895.00		
General & Administrative Exp							
Office Expenses							
3-520100 - Office Supplies & Paper	\$83.52	\$208.33	\$763.43	\$1,458.33	\$2,500.00		
3-520105 - Office Equipment Lease & Main.	\$0.00	\$112.50	\$472.50	\$787.50	\$1,350.00		
3-520115 - Technology Expenses	\$244.44	\$291.67	\$1,488.17	\$2,041.67	\$3,500.00		
3-520120 - Postage and Delivery	\$0.00	\$16.67	\$72.38	\$116.67	\$200.00		
3-520137 - Office Expenses Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-520171 - Printing and Reproduction	\$0.00	\$83.33	\$415.85	\$583.33	\$1,000.00		
Total Office Expenses	\$327.96	\$712.50	\$3,212.33	\$4,987.50	\$8,550.00		
Communications							
3-520150 - Advertising & Public Relations	\$10.00	\$41.67	\$40.00	\$291.67	\$500.00		
Total Communications	\$10.00	\$41.67	\$40.00	\$291.67	\$500.00		
Fundraising Expenses							
3-520500 - Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-520505 - Fundraising Expenses-CFC	\$0.00	\$140.00	\$1,803.01	\$840.00	\$1,400.00		
3-520509 - Fundraising Expenses-Tshirts	\$6.91	\$60.00	\$566.18	\$360.00	\$600.00		
3-520511 - Fundraising Expenses-Special People	\$44.11	\$35.00	\$90.86	\$210.00	\$350.00		
3-520512 - Fundraising Expenses-Original Works	\$0.00	\$65.00	\$550.50	\$390.00	\$650.00		
3-520513 - Fundraising Expenses-Spring FR	\$0.00	\$100.00	\$0.00	\$600.00	\$1,000.00		
3-520514 - Fundraising Expenses-Yankee Candle	\$0.00	\$20.00	\$923.05	\$120.00	\$200.00		
Total Fundraising Expenses	\$51.02	\$420.00	\$3,933.60	\$2,520.00	\$4,200.00		
Other Administrative Expenses							
3-520140 - Bank Service Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-520145 - Merchant Fees & Late Fees	\$47.94	\$208.33	\$622.05	\$1,458.33	\$2,500.00		
3-520640 - Dues & Subscriptions	\$0.00	\$50.00	\$597.50	\$350.00	\$600.00		
3-520655 - Accreditation for Preschool	\$0.00	\$41.67	\$287.89	\$291.67	\$500.00		

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Preschool
 Fund: Preschool Fund
 JANUARY

	2017		2017		School Year		School Year		School Year	
	January	January	January	January	Jul 2016 to Jan 2017	Jul 2016 to Jan 2017	Jul 2016 to Jan 2017	Jul 2016 to Jan 2017	Jul 2016 to Jun 2017	Jul 2016 to Jun 2017
Accounts	MTD Actual	MTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget	Annual Budget	Annual Budget
Building and Grounds										
3-520657 - Licenses and Permits	\$0.00	\$8.33	\$100.00	\$58.33	\$291.67	\$500.00	\$100.00	\$500.00	\$1,000.00	\$1,000.00
3-520658 - Shirts/Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-520659 - Hospitality	\$108.01	\$83.33	\$439.51	\$583.33	\$1,616.67	\$1,000.00	\$1,616.67	\$1,000.00	\$1,000.00	\$1,000.00
Total Other Administrative Expenses	\$155.95	\$391.67	\$2,046.95	\$2,741.67	\$32,194.47	\$32,841.67	\$32,841.67	\$32,841.67	\$56,300.00	\$56,300.00
Total General & Administrative Exp	\$544.93	\$1,565.83	\$9,232.88	\$10,540.83	\$32,194.47	\$32,841.67	\$32,841.67	\$32,841.67	\$56,300.00	\$56,300.00
Building and Grounds										
3-520107 - Building Repair and Maintenance	\$0.00	\$41.67	\$0.00	\$291.67	\$291.67	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3-520110 - Facilities Use Fee for School	\$4,516.67	\$4,516.67	\$31,616.69	\$31,616.67	\$31,616.67	\$54,200.00	\$31,616.67	\$54,200.00	\$54,200.00	\$54,200.00
3-520180 - Furnishings/Fixtures	\$0.00	\$83.33	\$59.99	\$583.33	\$59.99	\$1,000.00	\$583.33	\$1,000.00	\$1,000.00	\$1,000.00
3-520235 - Janitorial Supplies	\$0.00	\$20.83	\$176.79	\$145.83	\$176.79	\$250.00	\$145.83	\$250.00	\$250.00	\$250.00
3-520315 - Insurance - Property	\$0.00	\$29.17	\$341.00	\$204.17	\$341.00	\$350.00	\$204.17	\$350.00	\$350.00	\$350.00
Total Building and Grounds	\$4,516.67	\$4,691.67	\$32,194.47	\$32,841.67	\$32,194.47	\$56,300.00	\$32,841.67	\$56,300.00	\$56,300.00	\$56,300.00
Total Building and Grounds	\$4,516.67	\$4,691.67	\$32,194.47	\$32,841.67	\$32,194.47	\$56,300.00	\$32,841.67	\$56,300.00	\$56,300.00	\$56,300.00
Personnel Expenses										
Salaries and Wages										
3-530151 - School Admin Staff	\$4,109.26	\$5,333.33	\$36,364.93	\$37,333.33	\$37,333.33	\$64,000.00	\$37,333.33	\$64,000.00	\$64,000.00	\$64,000.00
3-530152 - School Teaching Staff	\$16,302.69	\$20,300.00	\$114,699.67	\$121,800.00	\$114,699.67	\$203,000.00	\$121,800.00	\$203,000.00	\$203,000.00	\$203,000.00
3-530153 - School Early Drop Off Staff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-530154 - School Extended Day Staff	\$254.26	\$800.00	\$2,965.49	\$4,800.00	\$2,965.49	\$6,000.00	\$4,800.00	\$6,000.00	\$6,000.00	\$6,000.00
3-530155 - School Lunch Bunch Staff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-530156 - School Mother's Day Out Staff	\$1,031.22	\$2,666.67	\$17,098.86	\$18,666.67	\$17,098.86	\$32,000.00	\$18,666.67	\$32,000.00	\$32,000.00	\$32,000.00
3-530157 - School Music Staff	\$40.00	\$288.00	\$1,384.15	\$1,728.00	\$1,384.15	\$2,880.00	\$1,728.00	\$2,880.00	\$2,880.00	\$2,880.00
3-530158 - School Spanish Staff	\$30.00	\$108.00	\$450.00	\$648.00	\$450.00	\$1,080.00	\$648.00	\$1,080.00	\$1,080.00	\$1,080.00
3-530159 - School Art Staff	\$30.00	\$108.00	\$504.15	\$648.00	\$504.15	\$1,080.00	\$648.00	\$1,080.00	\$1,080.00	\$1,080.00
3-530160 - School PE Staff	\$160.00	\$288.00	\$1,474.15	\$1,728.00	\$1,474.15	\$2,880.00	\$1,728.00	\$2,880.00	\$2,880.00	\$2,880.00
Total Salaries and Wages	\$21,957.43	\$29,892.00	\$174,941.40	\$187,352.00	\$174,941.40	\$314,920.00	\$187,352.00	\$314,920.00	\$314,920.00	\$314,920.00
Professional Fees										
3-520125 - Professional Fees	\$58.33	\$375.00	\$211.33	\$2,625.00	\$211.33	\$4,500.00	\$2,625.00	\$4,500.00	\$4,500.00	\$4,500.00
3-530250 - Workers Compensation	\$0.00	\$333.33	\$4,000.00	\$2,333.33	\$4,000.00	\$4,000.00	\$2,333.33	\$4,000.00	\$4,000.00	\$4,000.00
3-530320 - Payroll Preparation Expense	\$388.35	\$150.00	\$1,295.69	\$1,050.00	\$1,295.69	\$1,800.00	\$1,050.00	\$1,800.00	\$1,800.00	\$1,800.00
Total Professional Fees	\$446.68	\$858.33	\$5,507.02	\$6,008.33	\$5,507.02	\$10,300.00	\$6,008.33	\$10,300.00	\$10,300.00	\$10,300.00
Employee Benefits										
3-530210 - Employee Relations Staff Gifts	\$2.74	\$25.00	\$2.74	\$150.00	\$2.74	\$250.00	\$2.74	\$150.00	\$250.00	\$250.00
3-530211 - Employee Relations Staff Luncheon	\$0.00	\$50.00	\$430.35	\$300.00	\$430.35	\$500.00	\$300.00	\$500.00	\$500.00	\$500.00
3-530220 - Life and Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-530222 - Health Savings Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-530240 - Pension Expense	\$1,243.64	\$583.33	\$2,636.83	\$4,083.33	\$2,636.83	\$7,000.00	\$4,083.33	\$7,000.00	\$7,000.00	\$7,000.00

St. Peter's Episcopal Church
 Analysis of Revenues & Expenses - Preschool

Fund: Preschool Fund
 JANUARY

Accounts	2017		School Year		School Year		School Year
	January	January	Jul 2016 to Jan 2017	Jul 2016 to Jan 2017	Jul 2016 to Jan 2017	Jul 2016 to Jun 2017	Annual Budget
	MTD Actual	MTD Budget	YTD Actual	YTD Budget			
3-530600 - Staff Tuition Credit	\$240.00	\$515.00	\$2,085.00	\$3,090.00	\$5,150.00		
Total Employee Benefits	\$1,486.38	\$1,173.33	\$5,154.92	\$7,623.33	\$12,900.00		
Training and Development							
3-530190 - Personnel Review and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-530340 - Employee Continuing Education	\$0.00	\$100.00	\$1,183.14	\$600.00	\$1,000.00		
3-530345 - Risk Management	\$0.00	\$83.33	\$970.25	\$583.33	\$1,000.00		
Total Training and Development	\$0.00	\$183.33	\$2,153.39	\$1,183.33	\$2,000.00		
Payroll Taxes							
3-530231 - Payroll Tax Expense - Admin	\$314.37	\$408.00	\$2,782.01	\$2,856.00	\$4,896.00		
3-530232 - Payroll Tax Expense - Teachers	\$1,291.88	\$1,674.74	\$9,600.18	\$10,048.43	\$16,747.38		
3-530233 - Payroll Tax Expense - Childcare	\$73.51	\$204.00	\$1,000.84	\$1,428.00	\$2,448.00		
Total Payroll Taxes	\$1,679.76	\$2,286.74	\$13,383.03	\$14,332.43	\$24,091.38		
Total Personnel Expenses	\$25,570.25	\$34,393.74	\$201,139.76	\$216,499.43	\$364,211.38		
Total Expenses	\$31,005.05	\$42,535.74	\$250,852.40	\$271,213.93	\$457,356.38		
Other Revenues & Expenses							
Net Total	\$8,600.10	\$3,217.60	\$40,418.84	\$7,889.41	\$9,343.62		
Discounts & Scholarships							
3-590001 - Discounts Taken - Scholarships	\$454.50	\$1,000.00	\$3,707.00	\$6,000.00	\$10,000.00		
3-590002 - Discounts Taken - VPK No. Add-On His	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
3-590003 - Scholarships Preschool	(\$416.67)	(\$416.67)	(\$2,916.69)	(\$2,916.67)	(\$5,000.00)		
Total Discounts & Scholarships	\$37.83	\$583.33	\$790.31	\$3,083.33	\$5,000.00		
Total Other Revenues & Expenses	\$37.83	\$583.33	\$790.31	\$3,083.33	\$5,000.00		
Net Operating Total	\$8,562.27	\$2,634.26	\$39,628.53	\$4,806.07	\$4,343.62		